

# CONDITIONS OF ENTRY

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You may need to comply with our conditions of entry if you wish to inspect our properties. The conditions are designed for your safety and security, the security of the occupants of the property and the safety and security of MICM staff.

Before you may inspect properties listed with MICM you will be asked to provide:

- **Your name**
- **Your address**
- **Your telephone number**
- **Your email address**

# PRIVACY POLICY

**MICM understands how highly people value the protection of their privacy.**

For that reason, MICM takes particular care in dealing with any personal information (Being information about individuals from which their identity is apparent or can be reasonably ascertained) provided to or collected by during your property inspection.

This privacy statement explains MICM's practices for the collection and use of personal information collected during your property inspection. If you require further information about our privacy practices, please feel free to contact us by email at [privacy@micm.com.au](mailto:privacy@micm.com.au)

## 1 Information collected by MICM

MICM will collect the personal information you provide to MICM by completing online forms on this site. For example, you may wish to provide us with your contact details so you can be added to our mailing list.

## 2 Use of your personal information

As well as for fulfilling any requests you may make of MICM, the information we collect may be used to keep you informed about new products and initiatives, and also to assist MICM in its marketing research and improving the services that MICM provides.

## 3 Sharing of information

MICM is a part of the Central Equity Group. To assist us in the conduct and maintenance of our business, we may share the information we collect with the other companies in the Central Equity Group. MICM will not provide your personal information to other parties simply to enable those parties to target you for marketing, research or any other purposes. If, at any time, MICM

wishes to share your personal information with other parties, in circumstances other than those described above, we will use our reasonable endeavours to notify you of that intention and to seek your consent before doing so.

## 4 Security of your personal information

MICM will ensure that our staff involved in the collection, use and storage of your personal information are fully aware of and comply with the requirements of this privacy statement. MICM will ensure that your personal information is stored in a secure environment. MICM has established security procedures to ensure that the personal information provided to us is protected from unauthorised access or use.

## 5 Feedback

MICM will monitor its practices for the collection and use of personal information to ensure that those practices continue to meet its obligations to protect the privacy of that information. MICM is grateful for any feedback you may have in relation to its privacy practices. Please e-mail any comments or questions you may have in relation to our privacy policy or practices to [privacy@micm.com.au](mailto:privacy@micm.com.au) We will endeavour to respond to or action those comments and questions as soon as we can.

## 6 Access to your personal information

If you wish to know what personal information MICM has collected about you, you can simply send us an email to [privacy@micm.com.au](mailto:privacy@micm.com.au) and we will endeavour to provide an outline of that information as soon as practicable. If you wish to amend the information provided to MICM, you can send an e-mail to the same address and we will correct the information as soon as we can.